



Chemical Hazards  
Communication Society

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**Formal Notice calling the  
1<sup>st</sup> of our Annual Lecture Series and the  
18<sup>th</sup> Annual General Meeting**

**Tuesday 27<sup>th</sup> November 2012**

**Best Western Windmill Village Hotel, Golf & Leisure Club,  
Birmingham Road, Allesley, Coventry, Warwickshire CV5 9AL**

**The Lectures, AGM and Lunch are FREE of charge to CHCS members**

**(please see note below).**

- Please use the attached form to register your attendance – no advanced registration, no admittance to the AGM.
- The Lectures and AGM are open only to CHCS members and invited guests.
- A provisional agenda for the meeting is attached.
- Under the Constitution any member may request additional items to be placed on the agenda by giving notice in writing at least ten calendar days in advance of the AGM.
- Nominations for Officers and Council membership (other than those existing Officers and Council members offering themselves for re- election) are required at least 30 days before the AGM.
- Reports from the Officers and Sub-Groups will sent out prior to the meeting.
- Please note the meeting will commence promptly at 10.15 am.
- Coffee and tea will be available from 09:30 am and lunch will be provided at 13.00.

# **Provisional Agenda**

**From 09:30** Registration, coffee and informal networking

## **10:15 (Prompt) CHCS AGM**

- To approve the minutes of the 17<sup>th</sup> AGM and consider any matters arising.
- To receive and approve the Accounts for 2011-2012.
- To receive the reports of the CHCS Officers.
- To approve a recommendation to make the membership subscription, payable from September 2013 to be £58, plus VAT as applicable.
- To appoint Wessex Outsourcing as Independent Examiner of the Accounts for 2012-2013.
- To note the CHCS Officers and Council for 2012-2013.
- A.O.B. (Please advise in advance of the day).

## **11:15 Comfort Break**

## **11:30 Inaugural Annual Lectures**

- **11:30 to 12:10 2013 Updates to ADR**  
**Jeff Hart, Head of Dangerous Goods, DfT**
- **12:10 to 12:50 Labelling for supply vs. that for transport**  
**Desmond Waight, DanGoods Training & Consultancy Ltd**
- **12:50 to 13:00 Question Time**
- **13:00 Lunch**
- **13:45 to 14:25 The EU Commission review of REACH**  
**Jo Lloyd, REACH Ready**
- **14:25 to 15:05 Fire brigade experiences of hazard communication during emergency response**  
**Angus Sangster, London Fire Brigade**
- **15:05 to 15:25 Question Time**
- **15:25 Formal Close, & time for networking.**

## **NOTES:**

Booking attendance at this AGM confirms that you already are a 2012/132 member or will be paying the 2012/13 membership subscription invoice that will have been issued to you.

At the AGM the following current council members will be offering themselves for election as below (i.e. are deemed to be nominated):

- Stuart Longworth – as Chairman
- Rod Law - as Vice Chairman
- Peter Robins – as Treasurer
- Helen Kean – as Secretary
- Catherine Bland - as member of Council
- Tony Bingham - as member of Council
- Elaine Campling – as member of Council (having been co-opted during 2012)
- Mel Cooke – as member of Council
- Ross Fielding – as member of Council
- Gill Pagliuca – as a member of Council
- Caroline Raine - as member of Council
- Simon Ward – as a member of Council

Further nominations may of course be made. Nominations, per the CHCS constitution, are required to be notified to the current Chairman of Council at least 30 days prior to the AGM, i.e. on or before 28th October 2012. The nomination, which can be in any format, must be made by a current member of the CHCS, and the nominee must indicate their acceptance of the nomination.

Should more than one nomination for position of an officer of the Society or the number of nominations for the whole Council exceed 12 in total, then a ballot shall be held (see Constitution Section 8(b) and 8(c)) prior to the AGM.

Otherwise those listed above, and any nominated person willing to be elected, shall be deemed to have been elected.

Note: The Council may at any time co-opt suitable persons to be members of the Council, should vacancies exist, or in case of need. If you feel you might be interested in joining the Council you are welcome to initially attend Council meetings as an observer (but will not be able to vote on issues – though rarely does Council need to take a formal vote).

I do hope to see many of you on the 27<sup>th</sup> of November in Coventry.

*Stuart*

Stuart Longworth  
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## Registration form - 1<sup>st</sup> Annual Lecture and 18<sup>th</sup> CHCS AGM

Tuesday 27<sup>th</sup> November 2012

at the **Best Western Windmill Village Hotel, Golf & Leisure  
Club,**

**Birmingham Road, Allesley, Coventry, Warwickshire CV5 9AL**

Note: there is NO charge for attendance at this event

You MUST book your attendance **at least 7 days in advance**, and must undertake to notify CHCS  
if you are subsequently unable to attend.

Please register the following attendee

Title  First name  Surname

Company/organisation

Address

Postcode  E-mail

Tel:  Fax

Special needs (diet, mobility), if any

Name (Signed or Typed)  Date

Send the completed form to the  
Chemical Hazards Communication Society (CHCS), PO Box 222, Lyminster, Hants SO42 7GY  
Fax 0844 636 2428

Or cut and past above into an e-mail to [chcs@chcs.org.uk](mailto:chcs@chcs.org.uk)

Joining instructions and map will be sent as receipt of your registration.

*CHCS Reserves the right to alter or cancel at any time due to circumstances beyond our control.*

**Substitutes are NOT accepted at this event.**